HOTELOGIX

Hotelogix-Xero Integration (through Xero App Store)

Hotelogix 2.0



www.hotelogix.com

Release Date: June 6, 2023



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1. Introduction

The Xero App Store offers a powerful sign-up solution which allows Xero users to connect with Hotelogix quickly and effectively.

Broadly, Hotelogix-Xero Integration (through Xero App Store) is a 2-Step Process:

Step 1: Hotelogix Registration via Xero App Store

Step 2: Hotelogix Connect with Xero

The solution aims to set up a Hotel (**Hotelogix Registration**) by using **Xero** as a one-time identity provider which **pre-populates** the Sign-Up Page (with **username** and **email-id**) for a free Hotelogix trial account. After the registration is done, users can access the **Hotelogix Accounts section** to initiate a connection to Xero. Users can connect their Xero organization to complete the integration configuration.

2. Process Workflow

<u>Step 1:</u> Open <u>apps.xero.com</u> — Xero App Store or the App Marketplace. Search for Hotelogix app.

← → C 🔒 apps.xero.com	
You're on the Global site	Global
APP STORE Functions - Industries - Collections -	
Suggested apps Hotelogix Point of sale The telogix in the telogix' Show all results for 'Hotelogix' Q Hotelogix	
	Page 2



Step 2: On Hotelogix page, click on Get this app.

Panel, as shown in <u>Step 3</u>, will appear.

HOTELOG smart hotelier	Hotel By Hoteld	elogix ogix ★ ★ <u>1 revie</u>	<u>WS</u>	Get this app
Easy-to-use, Pro takes just a mini	operty management ute to get you started	system, design I.	ed to empower independ	ent property owners. The system
Overview	Getting started	Reviews	Additional info	
Overview				

Hotelogix cloud-based hotel management system offers next-gen capabilities needed by hotels to simplify reservations, improve operating efficiency and maximize revenue. Hotelogix is a trusted cloud-based PMS used by hotel properties across 107+ countries.

Step 3: Login to Xero.

Note:

Users can login to Xero if they already have an account.







Alternatively, users can **sign up with Xero** to create a free trial account. Click **Try Xero for free** to proceed.





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ien up	Confirmatio
Start a 30-day free trial	
Join over 3.7 million subscribers using Xero to power their business.	
✓ No credit card required ✓ 24/7 online support ✓ Cancel any time	
First name	
First name	
Last name	
Email	
Email	
Phone	
Phone	
)
Location	
Please choose an option	~
l'm not a robot	
Privacy - Terms	
I've read and agreed to the terms of use, privacy notice and offer details:	
Terms of use, privacy notice, and offer details.	
Please don't send me marketing communications	
Next: Confirmation	
© 2023 Yero imited All rights reserved "Yero" and "Resultiful husiness" are trademarks of Yero I imited	d
S 2020 Acro Limited. Att rights reserved. Acro and beduting business are trademarks of Acro Limited	u.
Legal Privacy notice	



<u>Step 4:</u> Once the login is successful, the user can choose to set up multi-factor authentication or keep it for later.

Clicking on **Not now** will re-direct the user to the **Hotelogix Registration Page**.



Add a second layer of security

To set up multi-factor authentication, you'll need an **authenticator app on your phone** and a **backup email address or security questions.**



<u>Step 5:</u> Here, the user can simply enter the **Hotel** details. **User Name** and **E-mail** will be **auto filled** as per the information entered in **Xero**.

Fill in all the details to **submit**.

For ease-of-use, cost effectiveness	Hotel Name	BEST SUPPORT Sofgerat
and great customer upport, Hotelogix is a company that will help grow your	Kevin Taylor	·* 2019 *·
business.	kevin.taylor@hotelogix.coi	FrontRunners.
Dewald Steinmann Property Manager, Mt. Jefferson View, USA		USER RECOMMENDED
	S India ~	- 2020
	💿 Delhi 🗸	

Note:

Users must fill in and submit the **Hotelogix Registration Form** within **15 minutes**. **It is mandatory** otherwise **Xero session will expire** and a message, as shown below, will appear.

At this stage, the user is required **to go back** and **re-start the process** from <u>Step 1</u>.

HOTELOGIX smart hoteliering		Process Workflow
	Use Hotelogix and all its features, free for 15 days! Xero Session Token Expire	
For ease-of-use, cost effectiveness and great customer support, Hotelogix is a company that will help grow your business.	Hotel Name	* * * EEST SUPPORT SOLUMENT 2000 • * 2019 *• FrontRunners Software Advice.

<u>Step 6:</u> Now, enter the **OTP** received at your **registered e-mail id** and then click on **Create Hotel.**

For ease-of-use,	Enter OTP	BEST SUPPORT
cost effectiveness and great customer support, Hotelogix is	ОТР	Sofrwar* -2020-
help grow your business.	Please enter the OTP emailed to you at kevin.taylor@hotelogix.com If you find this email in your spam/junk, please whitelist the email support@hotelogix.co	FrontRunners
Dewald Steinmann	CREATE HOTEL	
Property Manager, Mt. Jefferson View, USA	RESEND OTP	

<u>Step 7</u>: Hotelogix will set up a Hotel for you.

You will be re-directed to **Hotelogix FrontDesk**.



Click on **Accounts**, in the bottom left corner.

Hotelogix Accounts Console (as shown in <u>Step 8</u>) will open.

	Blocked	0	0	0	0	0	0	0	0	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>4</u>
LIVE CHAT	🎍 🔎 May 29, 23 - Jun 28, 23	29	30 	31	01	02	03	04	05	06 T	07	08	09	10	11
How to use?		MO	Iu	vve	in	⊢r ∛//////	Sa	Su	Mo	Tu	vve	In	Fr	Sa	Su
Room Operations						Į									
Check in list	U STD-108														
 Check out list 	STD-109														
Reservation list	STD-110								etete						
Temp Room List	STD-111														
No Show List	STD-112														
Cancelled Reservation List	STD-113														
Check out Pending List	STD-114					ł									
Pending Folio(s)						Į									
Booking Deposits Tracker	U SID-115														
Payment Tracker													Clic	k and	d dra
Guest In-House List	DLX-116					4. Ne		11. K	elly Bu	llock					
3rd Party Reservation List	DLX-117					12. A	lice S	wift							
Alerts & Notifications	DLX-118					17. N	laria (Cash(C	27. N	leil Arr	nstron	g			
DNR/House use Report	DLX-119					18. N	1aria (Cash(C	26. C	arrie (Grace				
Rate Posting Report									23 M	larius					
FO Discrepancy									20.1						
									24. IV	ianus					
Management Dashboard New	U DLX-122					Į									
Guest Look-up	DLX-123														
Tariff Chart	DLX-124														
Accounts	DLX-125														
	DLX-126								2220						
Help Videos	DLX-127														
	DLX-128														
Room Legends	DLX-129														

<u>Step 8:</u> Under **Accounting**, click on **Xero Authentication (Folios)**, as shown below.

You will be re-directed to **Xero** Login Page.

HOTELOGIX smart hoteliering				
HOTELOGIX HOTEL MANAGEMENT SYSTEM				Account Hotel Kevi Welcome : Kevin Taylo
egistered Corporate Registered	Travel Agent POS Hote	el Deposit Chart of Accou	Ints Ad hoc Payment Accoun	ting Account Mapping Report
Accounts			XERO A	Authentication (Folios)
Registered Corporate HDFC_BANK(C1) HCL_Pvt_Ltd_(C2) TCS_PVT_LTD_(C3) Wipro_Pvt_Ltd_(C4)		Registered Travel Age	ənt	View Statistics Snapshot
POS BAR Restaurant Travel Desk		Chart Of Account BAR() Restaurant() Travel Desk()		
		xero		
		Log in to	Xero	
	kevin.taylor@	Log in to	Xero	
	kevin.taylor@	Log in to	Xero	
	kevin.taylor@	Log in to	Xero	
	kevin.taylor@	Log in to 2 photelogix.com Log in Forgot password?	Xero Can't log in?	
S	kevin.taylor@ ••••••	Log in to 2 botelogix.com Log in Forgot password? Terms of use	Xero Can't log in?	Sign up



<u>Step 11</u>: Xero Account Application will get enabled and will automatically re-direct you to **Hotelogix Accounts** section.

You may now synchronize your un-synced ledgers with Xero one by one.

	Accoun Hotel Key
Organisati	Welcome : Kevin Tay
Payment Account Ma	apping Report
	New Statistics Operation
	view statistics snapshot

This brings us to the end of this help manual. For any further assistance or clarification, please contact **Hotelogix Live Support** or email us at support@hotelogix.com.